

**Job Title -Visitor Engagement and Collections Manager**

Responsible to: Trustee Board of museum.

Responsible for: Museum staff, service contractors and volunteers.

Contract: Part Time Seasonal Contract (Possibility of Extension) 24hrs per week to include Saturdays. April to October

Salary: £23800 per annum, pro-rata.

**Beck Isle Museum**

Beck Isle Museum is an independent museum in the market town of Pickering, North Yorkshire, just outside the North Yorkshire moors national park. The museum is a grade II listed building with associated outbuildings and includes a courtyard area and a small garden frontage. The museum has a wide range of collections focussed on local social history and is committed to preserving and sharing the heritage of the area with both the local community and visitors.

In 2024 the museum welcomed over 6000 visitors. The aim is to increase engagement with the public and to utilise the museum facilities to deliver a diverse range of activities to support fund raising to ensure the sustainability of the museum.

**The Role**

Beck Isle is currently looking for a passionate, customer focussed visitor engagement and collections manager to maximise visitor numbers and engagement. You will be responsible for the safe day to day operation of the museum, including maintenance and volunteer management.

You will be key in overseeing the promotion of the museum and the delivery and development of an appropriate events programme. Collaborating with internal and external partners you will ensure the museum is delivering an inclusive community focused programme which is engaging to all audiences. In addition, you will lead the museum accreditation process.

**About you**

The post will suit someone who is a highly organised, effective communicator who can manage multiple tasks and can demonstrate an ability to connect with a variety of stakeholders to deliver a safe customer experience.

A background in history, museum studies or a related discipline is preferred but not essential; a knowledge of museum collections management, conservation and exhibition curation is desirable.

You will be able to demonstrate the ability to develop and deliver engaging content, and experience of utilising a variety of marketing media to attract visitors.

How to Apply

Please visit our website [www.beckislemuseum.org.uk](http://www.beckislemuseum.org.uk) to view a full Job Description and Application Form.

Closing date for applications: Friday 24 January 2025

Interviews: Friday 31 January 2025